

Convenient mailbox, document and pack-and-ship services. Get that and more at The UPS Store®.

Mailbox Services

- A street address, not a P.O. Box number
- 24-hour access*
- Package acceptance from all shipping carriers
- Package receipt notification
- Mail holding and forwarding†
- Call-in MailCheck®

Digital Printing & Document Services

- Full-service and turnkey solutions
- Color and black & white printing and copying
- Professional finishing
 - Collating, binding, laminating and folding
- Custom printing
 - Flyers, newsletters, brochures, menus
 - Postcards, business cards, stationery and more
- Faxing
 - Sending and receiving

Packing & Shipping

- UPS® air products and UPS Ground
- Full-service guaranteed packing*
- International shipping
- Freight shipments
- Postal services including postage stamps

Moving Supplies & Packaging Materials

- Boxes
- Cushioning
- Tape
- Moving kits*

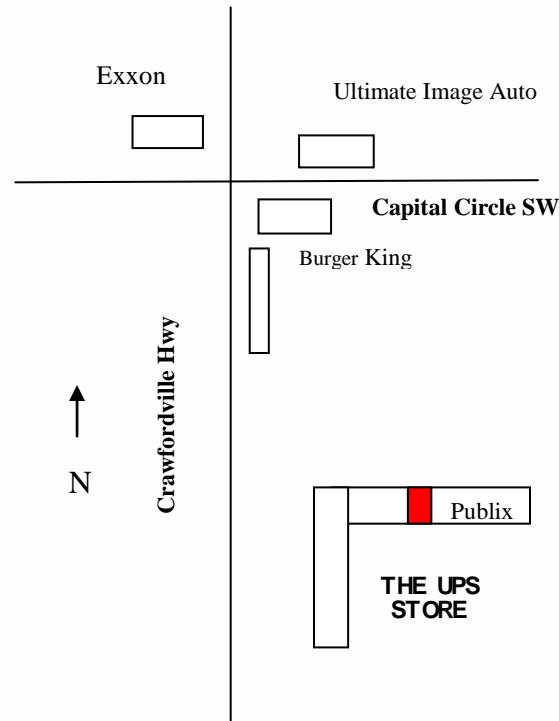
Additional Products & Services

- Notary Services
- Office Supplies
- Greeting Cards
- Passport Photos*
- Computer services*
- Money orders/transfers**

*Available at participating locations.
†Additional fees may apply.

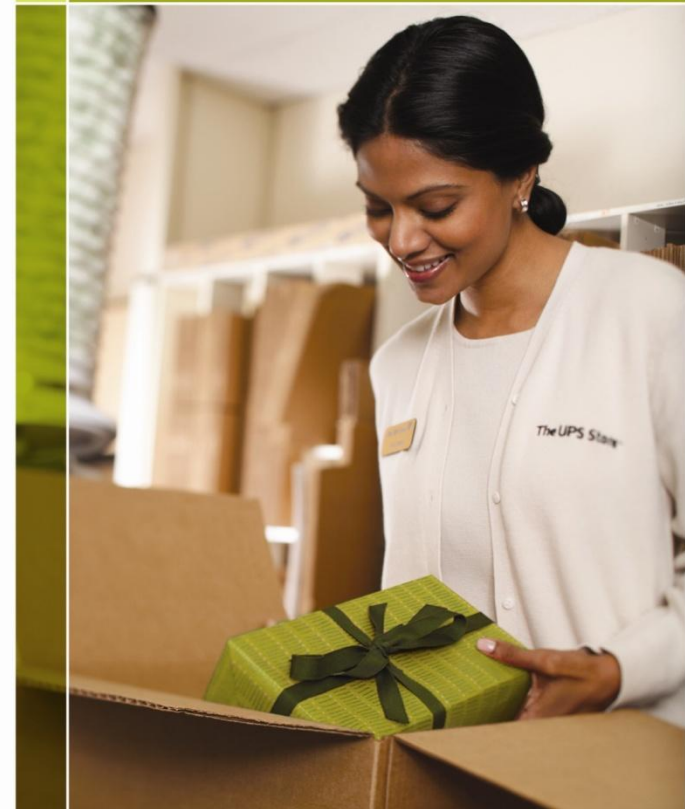
The UPS Store®

Forest Village Shopping Center
5032 Capital Circle SW STE 2
Tallahassee, FL 32305
850.576.3333 Tel
850.576.3331 Fax
M-F 9-7
Sat 9-5



The UPS Store centers are independently owned and operated by licensed franchisees of Mail Boxes Etc., Inc., an indirect subsidiary of United Parcel Service of America, Inc., a Delaware corporation. Services and hours of operation may vary by location.
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Services & Pricing Guide



The UPS Store®



Digital Printing

Banners	
Brochures	
Business cards	
Flyers	Ask for a
Newsletters	Quote for your
Postcards	specific projects
Posters	
Signs	
Stationery	

Full Color Printing & Copying

28 lb bond white paper minimum

8.5" X 11"	0.39
8.5" X 14"	0.78
11" X 17"	1.00

Black & White Printing and Copying

20 lb bond white paper minimum

8.5" X 11"	0.10
8.5" X 14"	0.15
11" X 17"	0.20

ASK ABOUT DISCOUNTS ON LARGE JOBS

Prepaid Copy Cards

	Price	Price per copy
100 Copy card	0.00	0.06
500 Copy card	0.00	0.05
1000 Copy card	0.00	0.04

Finishing Services

Hand collation	Ask for quote
Stapling	.02/Staple
Cutting [∇]	.20/Sheet /Cut
Hole Drilling [∇]	.02/Sheet
Folding [∇]	.03/Sheet
Coil binding	1.95
Binding over 1" thick (add per inch)	2.00
8.5" x 11" laminating	2.00/Sheet
8.5" x 14" laminating	2.50/Sheet
11" x 17" laminating	3.25/Sheet
Business cards & luggage tags	1.25

Mailbox Services

Small mailbox	
3 months	14.00
6 months	13.00
1 year	12.00
Medium mailbox	
3 months	18.00
6 months	17.00
1 year	16.00
Large mailbox	
3 months	25.00
6 months	24.00
1 year	23.00

PRICE PER MONTH

Ask about our Pack & Ship Promise

Specialty Paper

Envelopes	0.10
Colored paper – pastels and brights	0.10
Card stock – regular and glossy	0.10
Mailing labels	1.99

Shipping Services

Domestic

UPS Next Day Air[®]

UPS 2nd Day Air[®]

UPS 3 Day Select[®]

UPS Ground

International

Air and motor freight

Packing Services

Certified Packing Experts

Custom boxes for odd-size items

Custom crating and shipping

Additional Products & Services*

Fax sending and receiving

Office supplies

Notary services 10.00/per seal

Computer services 10.00/per hr

Passport photos 10.00/per photo

* Available at participating locations

[∇] Set-up charges May apply